

# WILLOWS UNIFIED SCHOOL DISTRICT

Regular Meeting – March 7, 2019

Regular Session 7:00 p.m.

Willows City Council Chambers

201 N. Lassen Street, Willows, CA 95988

## MINUTES

### 1. OPEN SESSION – CALL TO ORDER

- 1.1 Roll Call – President Geiger called the meeting to order at 6:58 p.m. Members present were: Jeromy Geiger, Michelle Knight, Alex Parisio, Gina Taylor, and Buck Ward.
- 1.2 Welcome to Visitors
- 1.3 Flag Salute was led by Dave LaCombe.

### 2. AGENDA/MINUTES

- 2.1 Approve the Agenda for March 7, 2019. Mr. Geiger requested that Item #4.1, Cal Water Presentation, be moved to after Item #4.3, Recognition of Retiree.  
Mr. Geiger moved, seconded by Mrs. Taylor to approve the Agenda for March 7, 2019 with Item #4.1 being moved to after Item #4.3.

**AYES: Geiger, Knight, Parisio, Taylor, and Ward**

**NOES: None**

**MOTION PASSED: 5-0**

- 2.2 Approve the Minutes of the Regular Meeting of February 7, 2019.  
Mrs. Knight moved, seconded by Mrs. Taylor to approve the Minutes of the Regular Meeting of February 7, 2019.

**AYES: Geiger, Knight, Parisio, Taylor, and Ward**

**NOES: None**

**MOTION PASSED: 5-0**

### 3. PUBLIC COMMENTS - None

### 4. PRESENTATIONS

~~4.1 Cal Water Presentation on Application to California Public Utilities Commission and Proposed Rate Increases. Moved to 4.3~~

4.1 Citizens' Bond Oversight Committee Annual Report Presentation. Jim Lambert, Chair of the CBOC, presented its annual report to the Board. Since the bond money has been expended, this will be their last report.

4.2 Recognition of Retiree – Evone LaCombe – Dr. Geivett presented Mrs. LaCombe a plaque honoring her 23 years of service to Willows Unified School District.

**PRESIDENT GEIGER CALLED A RECESS AT 7:10 P.M.**

**PRESIDENT GEIGER RECONVENED THE MEETING AT 7:16 P.M.**

4.3 Cal Water Presentation on Application to California Public Utilities Commission and Proposed Rate Increases. Evan Markey, Cal Water Willows Local Manager, and Greg Milleman, Vice President-California Rates, did a power point presentation on Willows Cal Water and the proposed water rate increases for years 2020-2022. The proposed rate increases would cover the cost for Cal Water's infrastructure improvement plans.

### 5. REPORTS

5.1 **Employee Associations (WUTA & CSEA)** – No reports

5.2 **Associated Student Body Report – Bucky Squier reported:**

- Sadie Hawkins Dance will be held on March 9, 2019.

An Equal Opportunity Employer

- Currently reviewing and working on the bylaws. The biggest change made will be the election and appointment process.
- Mrs. Ovitz and four students will be attending the CASA Leadership conference in April which will be held in Santa Clara.

**5.3 Principals**

**WIS – Mr. Sailsbery reported:**

- Music Boosters Yard Sale will be held on March 9, 2019.
- On the March 6, 2019 Collaboration day, teachers collaborated with the other sites. Sixth grade teachers went to Murdock and 7/8 grade teachers went to WHS.
- Testing Committee met and discussed way to encourage students to take the test more seriously.
- Held an 8<sup>th</sup> grade parent meeting for the 15 students who are at risk of not graduating, and 7 students' parents attended.
- Eighth graders will be going to Butte College on March 28, 2019.
- Still looking for a math teacher.
- Hired Kishi Smith as the new Opportunity Aide effective March 11, 2019.

**MES – Mr. Montana reported:**

- Second trimester report cards were supposed to go out on March 8, 2019. Some issues with Aeries prevented that from happening. They will go out next week.
- Celebrated Dr. Seuss' birthday all week, and kids have been having fun.
- Kindergarten registration is currently going on.
- Kindergarten Round Up is March 21-22, 2019.
- Finished up the ELPAC testing of about 180 students.
- Shady Creek camp went well. Received an e-mail from a principal who has been connected with Shady Creek for many years who said our 5<sup>th</sup> grade students and high school counselors were well behaved and outstanding.
- Submitted his letter of resignation and feels grateful to have been a part of WUSD.

**WHS – Mr. Johnstone reported:**

- Thank you to Victor Perry, OHS Principal, Glenn County Mental Health, and Glenn County Sheriff's department for all their help with the recent tragedy. The healing has started from the loss, and WHS staff and students are phenomenal.
- Local first responders (county and city agencies) utilized WHS February 16-17, 2019, for an active shooter training.
- Boys Soccer and Girls Basketball went into playoffs and did well. Thank you to the Boosters for donating the first 100 tickets at each of the girls' home basketball playoff games. Also, thank you to the band for coming out and performing at the last home girls' basketball playoff game. The girls' division championship game at Butte College was very well attended.
- At the December meeting, Mr. Johnstone reported on A-G courses and that the AP Computer Science course was being approved for math. Now, the intro Computer Science Discoveries course is going to count as a Lab Science.
- MEATS Club will be participating in the STEM Expo.
- ASB is looking at modifying the elections process for next year.
- All four of the pathways – AG/Auto/Health/Family and Foods were each approved for \$12,000 grants totaling \$48,000. This money will be used to purchase materials and supplies.
- The rain provided challenges for the animals housed at the FFA barns. Thank you to Jeromy Geiger for housing the animals during the first flood. With the second flood, animals were relocated to WHS where students have times scheduled for cleaning, feeding, and taking care of the animals. Thank you to Katie Jones and Jodi Janssens (Staci Alves' substitute).
- Mighty Goat Project will kick off on March 8, 2019 at 8:00 a.m. Tim Crews will be present to take a photo for the newspaper.
- FFA went to the UC Davis field day on March 2, 2019, and placed 7<sup>th</sup> overall for farm records. Next field day is at Chico State.
- Blood Drive was held on March 5, 2019. There were approximately 29 donors.
- Spring sports are starting up with lots of weather cancellations.
- Working on two new grants, the Strong Workforce Grant and newly designed CTEIG 2 grant. These grants will help us further our CTE programs and help us build upon the school Dashboard.
- Seniors are working on their portfolios. Final submission date is March 20, 2019.

- Sadie Hawkins dance will be held on March 8, 2019.
- March is time for working on the master schedule and student course selections.
- Winter sports rally will be held on March 13, 2019. There will be a staff vs student basketball game.
- The Junior Educational Talent Search Success Seminar will be held on March 14, 2019 at Chico State.
- The band will be performing at the California Music Educators' Association Northern Section Region 3 Instrumental Music Festival at Chico State on March 15, 2019.
- Ninth Grade Orientation will be held on March 27, 2019.
- WHS Drama Society will be putting on a play on April 5<sup>th</sup> and 6<sup>th</sup>.
- Looking at testing incentives for students to take the test more seriously to bring scores up.
- Third quarter ended and will be looking at grades for sports.
- Evaluating all sports equipment for safety.

**WCHS** – No report

**5.4 Director of Business Services – Debbie Costello reported:**

- District remains on sound financial footing with a slight increase in the 2018-19 unrestricted fund balance projection.
- More details continue to emerge related to the Governor’s January budget proposal for 2019-20. The anticipated fiscal impact for WUSD is reflected in the multi-year projection included with the 2018-19 Second Interim with increases to LCFF funding anticipated.
- Held the first Budget Committee meeting of the 2018-19 fiscal year on February 28, 2019. The agenda included the following items:
  - recap of 2017-18 year end closing and ending fund balances
  - summary of 2018-19 adopted and first interim budgets
  - additional 2018-19 budget updates for second interim as well as other anticipated/future adjustments
  - review of 2018-19 enrollment and ADA projections
  - update on Measure B Bond expenditures
  - summary of 2019-20 budget information.

Next meeting will be scheduled for end of May.

- CTE additional funding:
  - WUSD will receive up to \$48,000 in CTEIG spend-down funding through GCOE.
  - Preliminary awards have been determined for CTEIG 2 and are on the State Board of Education agenda for action next week. If approved, WUSD will receive \$250,000 in one-time funds to support and expand CTE programs during the 2019-20 school year.
  - The Strong Workforce Program applications will be completed and submitted by March 15, 2019.
- Food Service Program:
  - Evone LaCombe will be greatly missed as the Cafeteria Manager Lead. Cristina Ocampo has been selected to fill the Cafeteria Manager Lead position.
  - Commend all Food Service staff for their hard work in light of staffing shortages and an increase in workload due to CEP.
  - Recently went through an Administrative Review with CDE of the cafeteria program. WUSD must submit compliance items by March 21, 2019. It does not appear that there are any fiscal findings due to the review.
- Recently attended a QSS Users conference in Visalia which will help utilize the budget program.

**5.5 Director of State and Federal Programs – Ellen Hamilton reported:**

- LCAP Meetings:
  - DELAC/ELAC with English Language parents on March 5, 2019.
  - Foster/Homeless Youth on March 12, 2019.
  - All Stakeholders on March 19, 2019.

Flyers have been put at each school site, survey is available on the website, e-mails have been sent out to all staff members, and all calls will be sent out.

**5.6 Superintendent – Dr. Geivett reported:**

- Finalizing all the bond projects and will have a change order for McCuen at the board meeting next month.
- Want to publicly thank Jim Lambert and the CBOC for their guidance and support throughout the construction process.

- Like to commend Enviroplex for taking care of issues that have arisen during and after the construction of the buildings at MES and WIS.
- Reminder for Board members that Ethics and Unlawful Harassment Trainings will be held on April 10<sup>th</sup> and May 9<sup>th</sup> at Granzella's in Williams. Online training is also available.
- Appreciated the presentation from Cal Water. They have been very responsive to questions and have listened to concerns over the years.
- AED devices have been installed throughout the district. Will begin the process of training staff to use them.
- Will be attending the Chico State Career Fair on March 9, 2019, along with Stephen Montana.
- Chairing a WASC Accreditation Committee next week and will be out of the office.

**5.7 Board of Education Members**

**Mr. Ward reported:**

- Thank you to Jeromy Geiger with helping to relocate the FFA animals during the flooding.
- Thank you to Dr. Geivett for all the work on the bond.

**Mrs. Knight reported:**

- Sober Grad was able to earn about \$8,910.00 from the raffle.

**Mr. Parisio reported:**

- Participated in the active shooter training on February 16-17, 2019. Lots of agencies participated, and it was a good learning experience.
- Saw a Facebook video of the WHS students who attended Shady Creek.
- Girls' Basketball team did very well this year. Game at Butte College was well supported by our community and students.
- Thank you to the Boosters for providing entry for the first 100 students at each of the two state round playoff games for the Girls' Basketball team.

**Mrs. Taylor reported:**

- Thank you to David Johnstone, the WHS staff, and Glenn County Mental Health personnel who tended to the WHS students following the loss of a WHS student.
- Congratulations to the Girls' Basketball team and all the other Winter sports.
- Looking forward to hearing about the students meeting their goats and mentors for the Mighty Goat Program.
- Thank you to all who have been working with FFA. With Staci Alves out on maternity leave, Katie Jones has picked up many of the Ag responsibilities, and Staci's substitute, Jodi Janssens, took the students to the FFA Field Day at UC Davis. Brandon McCorkle has been helping with the animals while working with the greenhouse and getting ready for the plant sale.

**Mr. Geiger reported:** No report

**6. CONSENT CALENDAR**

**A. GENERAL**

1. Accept donation from the Willows Music Boosters in the amount of \$5,577.78 to the WUSD music programs for food, merchandise, apparel, transportation, sheet music, attendance at CMEA Honor Band, high school band day, and CMEA membership.

**B. EDUCATIONAL SERVICES**

1. Approve Interdistrict Requests for Students #18-19-48 through #18-19-50 to attend school in the Willows Unified School District for the 2018/19 school year.
2. Approve Interdistrict Request for Student #18-19-47 to attend school in another district for the 2018/19 school year.
3. Approve Interdistrict Requests for Students #19-20-2 through #19-20-3 to attend school in another district for the 2019/20 school year.
4. Approve the 2018/19 CARS (Consolidated Application and Reporting System) Winter Collection.
5. Approve Overnight Field Trip Request for Willows High School ASB to attend the ASB Conference in Santa Clara April 6-8, 2019.
6. Approve Overnight Field Trip Request for Willows High School FCCLA to attend the FCCLA State Leadership Conference in Riverside April 26-30, 2019.



**C. HUMAN RESOURCES**

**D. BUSINESS SERVICES**

1. **(Action)** Approve 2018/19 Second Interim Report (available at the District Office for preview)  
Mr. Geiger moved, seconded by Mrs. Taylor to approve the 2018/19 Second Interim Report.  
**AYES: Geiger, Knight, Parisio, Taylor, and Ward**  
**NOES: None**  
**MOTION PASSED: 5-0**
2. **(Information)** Review of Independent Auditor’s Report on Measure B Bond for Period ending June 30, 2018.  
Information only – no action taken.
3. **(Action)** Approve Agreement with Conterra Broadband Services for E-Rate Cat 1 Project – A.11 WAN.  
Mr. Geiger moved, seconded by Mr. Parisio to approve the Agreement with Conterra Broadband Services for E-Rate Cat 1 Project-A.11 WAN.  
**AYES: Geiger, Knight, Parisio, Taylor, and Ward**  
**NOES: None**  
**MOTION PASSED: 5-0**
4. **(Action)** Approve Agreement with School Innovations & Achievement (SI&A).  
Mr. Geiger moved, seconded by Mrs. Taylor to approve the Agreement with School Innovations & Achievement.  
**AYES: Geiger, Knight, Parisio, Taylor, and Ward**  
**NOES: None**  
**MOTION PASSED: 5-0**
5. **(Action)** Approve Amendment to the Enviroplex Piggyback Agreement.  
Mrs. Taylor moved, seconded by Mr. Parisio to approve the Amendment to the Enviroplex Piggyback Agreement.  
**AYES: Geiger, Knight, Parisio, Taylor, and Ward**  
**NOES: None**  
**MOTION PASSED: 5-0**

8. **ANNOUNCEMENTS**

- 8.1 TK/Kindergarten Registration will be held on March 7<sup>th</sup> & 8<sup>th</sup> at Murdock Elementary School.
- 8.2 March 15<sup>th</sup> and 18<sup>th</sup> will be district-wide non-school days.
- 8.3 TK/Kindergarten Round Up will be held on March 21<sup>st</sup> & 22<sup>nd</sup> at Murdock Elementary School.
- 8.4 Glenn County STEM Expo will be held April 3, 2019 at 5:30 p.m. at the Orland Fairgrounds.
- 8.5 The next Regular Board Meeting will be held on April 4, 2019, at 7:00 p.m. at the Willows Civic Center.

9. **PUBLIC COMMENTS REGARDING CLOSED SESSION ITEMS** - None

At 9:03 p.m., the Board took a short recess after the Regular Meeting before going into Closed Session. President Geiger will report out in Open Session upon the conclusion of Closed Session.

10. **CLOSED SESSION**

Closed session began at 9:12 p.m.

- 10.1 Pursuant to Government Code §54957.6: Conference with Labor Negotiator – Agency Negotiator: Mort Geivett. Employee Organization: WUTA/CSEA, Non-Represented: Management and Confidential
- 10.2 Pursuant to Government Code §54956.9(a): Conference with Legal Counsel: Existing Litigation (one case) Paul Bailey v. Willows USD et. al., Case No. 16CV01592.

11. **RECONVENE TO OPEN SESSION**

11.1 Announcement of Action Taken in Closed Session.

At 9:31 p.m., the meeting reconvened to Open Session. President Geiger reported out:

Item 10.1: Update given to the Board.

Item 10.2: Update given to the Board.

12. **ADJOURNMENT**

Meeting was adjourned at 9:32 p.m.